



Request for an Invoice

Person requesting the information: _____

Telephone Number: _____

Account Name: _____

Customer ID: _____

Date of the Invoice: _____

Invoice Number: _____

Return E-mail address if different: _____

Fax Number: _____

Please allow 24 to 48 hours from the date of your requests if there is a question concerning your request someone will notify you.

Thank you,

Ashley Wynn
Invoicing / Receivable
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